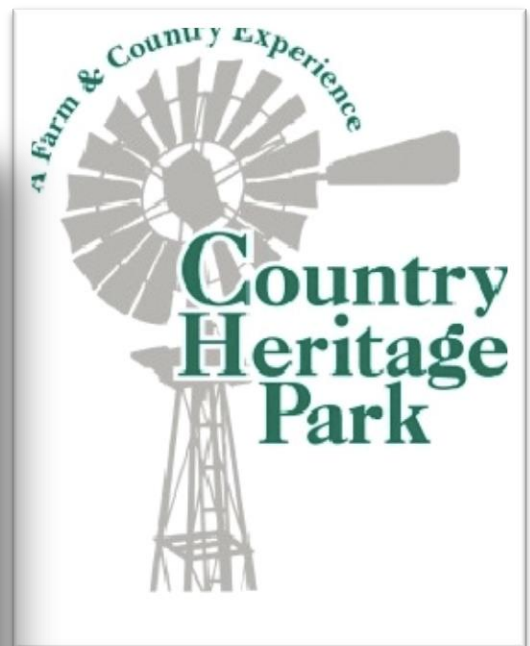


WINTER RUSTIC WEDDING



Wednesday, October 16th 2013

Prepared for: Jim Stone

Sarah Pocaluyko & Ankita Patel

BEMP 501

Venue #1: Country Heritage Park



8560 Tremaine Road, Milton, Ontario L9T 1X9
(888)-681-2497

<http://www.countryheritagepark.com>

Contact name: Darlene Roach,
Sales & Administration

Date and time visited: October 13/13 at 11 AM

The Country Heritage Park recreates rural life in the 19th century. The site was formerly known as the Ontario Agricultural Museum, and has several locations within the park to hold special celebrations. The Gambrel

Barn is the ideal spot to host our rustic, winter wedding. The barn was constructed through traditional methods from reclaimed wood, and acts as the perfect backdrop to carry out our decor and theme.

Advantages	Disadvantages
<ul style="list-style-type: none"> ● Free day and overnight parking (600 parking spots available) 	<ul style="list-style-type: none"> ● No elevator; no wheelchair accessibility for the stairs
<ul style="list-style-type: none"> ● Accommodations for guests located 5 minutes away from venue 	<ul style="list-style-type: none"> ● No security on site
<ul style="list-style-type: none"> ● Shuttle service offered to get to venue 	<ul style="list-style-type: none"> ● Venue package offers one caterer only (Mid-Knight Catering) - client cannot cater event through another company
<ul style="list-style-type: none"> ● No permit needed to take pictures, as venue is privately owned 	<ul style="list-style-type: none"> ● No dressing room/bride suite in venue
<ul style="list-style-type: none"> ● Venue has 7 fire exits 	<ul style="list-style-type: none"> ● No elevator; no wheelchair accessibility for the stairs
<ul style="list-style-type: none"> ● Venue includes catering package (Mid-Knight Catering); Catering package includes staffing, linens, napkin colours, customized food menu etc. 	
<ul style="list-style-type: none"> ● Storage for equipment is included in the venue 	

Venue #2: Cambium Farms

A81 Charleston Sideroad, Caledon, Ontario,
 LON 1C0
 Phone #: 519-927-9952
<http://www.cambiumfarms.com/contact/>

Cambium Farms is an authentic, old century barn that has been around since the early 1800's. The venue features a barn, carriage house and a farm house. This is another venue we have considered for our couple to set the backdrop for their winter, rustic wedding. This venue stands out for its large, welcoming, and rustic country feel that would compliment our couple's style and personalities well.



Advantages	Disadvantages
<ul style="list-style-type: none"> ● Cabrel Catering is the prime caterer for the selected venue 	<ul style="list-style-type: none"> ● Venue package offers one caterer only (Cabral Catering) - client cannot cater event through another company
<ul style="list-style-type: none"> ● 25 year collaborative partnership with Cayuga Creative and Technical Services for lighting and audio effects 	<ul style="list-style-type: none"> ● Costly permit to play music on site
<ul style="list-style-type: none"> ● High voltage 	<ul style="list-style-type: none"> ● Not enough fire exits
<ul style="list-style-type: none"> ● Storage room and coat check included 	<ul style="list-style-type: none"> ● No dressing room in venue
<ul style="list-style-type: none"> ● Limited outdoor noise level 	<ul style="list-style-type: none"> ● Transportation is not readily available to and from venue
<ul style="list-style-type: none"> ● All day rental for one set price 	

Selected Venue: Gambrel Barn

We selected the Gambrel Barn located at The Country Heritage Park as our venue for our couple. We came to this decision because it best suits the pair as a couple, and truly reflects their laid back and down to earth style. The barn has two storeys; the second storey is ideal to host the wedding ceremony, and the first floor has a wide open space, perfect for the wedding reception. One of the main reasons we felt the Gambrel barn was the best venue choice is because it is located in a quiet, rural area surrounded by nature. Since our couple wants to hold

their wedding in the winter season, the untouched snow and icicles will help to add to the ambiance and enhance the winter wedding theme.

We selected our second venue to be in Cambium Farms because it gives the country-like feel our couple is looking for. The authentic barn would also be an appropriate choice for the couple, but it does not accommodate as many guests as the Gambrel barn. The venue however, offers a “Carriage house” as a post-ceremony cocktail hour, and as a small wedding reception or dinner.



After thorough research and site visits, we decided the Gambrel Barn is the ideal venue for our couple. The barn has a capacity of 400 people and is designed to give a rustic, country-like feel our couple is looking for. Not only does the barn provide a rustic feel, the entire park offers rural views and a vintage feel. Unlike most venues, the Gambrel Barn has 600 parking spots available with free day and overnight parking for guests. There are two different accommodations located only 5 minutes away from the park. The Holiday Inn hotel even provides an exclusive shuttle service for guests travelling to the Country

Heritage Park. Since the venue is privately owned, a permit for picture taking is not required. Photographs can be taken in the Mayne’s Corners Church, Puslinch Hall and the Gambrel Barn for no additional cost to the bride and groom.

The Country Heritage Park is partnered with Mid-Knight Catering. It is mandatory for our clients to use their catering if they want to use this venue. Although this may seem like a disadvantage, Mid-Knight Catering is known to be a reputable company. The catering package includes a large variety of menu items, customizable menus, catering staff for the day of the event, linens, coloured napkins, utensils, and dishware. Our clients will not have to go through a hassle of finding another caterer because Mid-Knight Catering has great reviews and makes their meals according to the tastes of their clients.



The Gambrel Barn accommodates nearly all of the needs and requirements for the wedding. One of its most appealing aspects is its split-levelled floor plan. There are two levels in the venue. The first level is designed for a cocktail hour, dinner, bar area, and a dance floor, while the second level is ideal for the wedding ceremony. Having two levels in the barn fulfills our client’s wishes because they really wanted to have both their wedding ceremony and reception in one venue to make it easier for their elderly and disabled guests. The Gambrel Barn is the best venue to fulfill the needs and requirements for our couple’s rustic themed wedding. The choice of having the wedding inside a barn in a remote area enhances the country feel. The Gambrel Barn is an excellent choice to host the wedding because it has many advantages. Inside the venue there are 2 well maintained washrooms for men and women. The venue rental includes tables and chairs in a variety of sizes to accommodate smaller guest sizes. The venue also has a large, designated bar area, a storage facility, food preparation area and multiple fire exits.

Site Inspection: Blank Checklist

List	Yes/No (Additional Comments)
1. Capacity of room?	
2. Dimensions of the room – length/width/height?	
3. Height of ceiling?	
4. Obtain venue map & floor plan	
5. Fire exists – how many?	
6. Coat check?	
7. Storage room? What is the size?	
8. Pillar and odd objects?	
9. Windows – how many?	
10. Lights – how many?	
11. # Of bathrooms?	
12. Wheelchair accessibility?	
13. Decorating items – wagon wheels/easels etc. available to rent?	
14. Catering – included in venue package? Who is the caterer?	
15. Staffing – included in package? Or do we bring our own?	
16. Heating/air conditioning? What is the temperature?	
17. Loading dock?	
18. Stairs – how many?	
19. Construction near venue?	
20. Insurance – which do we need to obtain?	
21. Voltage of the outlets?	
22. Building code?	
23. How many doors? What is the door size?	
24. Smoking area?	
25. Wheelchair accessibility?	
26. Liquor license?	
27. Transportation?	
28. Parking – capacity? Day and overnight rate?	
29. Enough lights from parking to venue?	
30. Is there a special permit needed to allow music on site?	
31. Outdoor noise level?	
32. Table & chairs included in venue? How many?	
33. # Of outlets?	
34. Food- can we serve? Area for preparation?	
35. How long is the rental for?	
36. Can we come in early/late? What time?	
37. Backstage/ dressing room?	
38. Is there an event the night before? Day after?	
39. Security?	
40. Nearby accommodations for guests? What is the distance?	
41. How many levels does the venue have?	
42. Are we allowed building a skating rink outside the barn? If yes, is there a permit needed?	

Site Inspection: Completed Checklist

List	Yes/No (Additional Comments)
1. Capacity of room?	-250 people seated (with room for a dance floor) -400 people standing (reception)
2. Dimensions of the room – length/width/height?	Main level: L 98ft, W 48ft Balcony level: L 31ft, W 60 ft., walkway width: 12ft
3. Height of ceiling?	Approx. 36 feet
4. Obtain venue map & floor plan	Yes.
5. Fire exists – how many?	6 on main level, 1 in balcony. All equipped with fire extinguishers
6. Coat check?	Yes. With hangers.
7. Storage room? What is the size?	Yes. Approximately 500 sq. ft.
8. Pillar and odd objects?	Approximately 9 pillars throughout the main floor for load bearing support. Not too thick, so should not cause problems for view lines.
9. Windows – how many?	8 windows on the main floor, 3 windows on the balcony.
10. Lights – how many?	TONS of lighting, too many lights to count. Multiple lighting settings, dimming capabilities.
11. # of bathrooms?	Women's: 3 stalls, 3 sinks Men's: 2 stalls, 2 sinks, 2 urinals All water on site is drinkable if needed.
12. Wheelchair accessibility?	Main floor is wheelchair accessible & bathrooms. Balcony level is not. This is stated in the contract.
13. Decorating items – wagon wheels/easels etc. available to rent?	Venue has some decoration/prop items that can be rented: Milk cans, wagon wheels, rail fencing, rail easel, mailbox for envelopes, projector screen, etc. Costs included in reference notes.
14. Catering – included in venue package? Who is the caterer?	Catering is at a separate cost, but the catering company "Mid-Knight Caters" is exclusive to Country Heritage Park. Huge selection for menu items, can customize own menu. Included in his cost is linens, napkins, cutlery, dishware, etc.
15. Staffing – included in package? Or do we bring our own?	Caterer will bring staff, included in cost. Venue comes with on-site coordinator, Darlene Roach. (our contact)
16. Heating/air conditioning? What is the temperature?	The Gambrel barn has heating, air conditioning, smoke detectors, sprinklers, etc.
17. Loading dock?	Yes. Large barn doors open to the loading dock out back. Able to have doors open for event if desired.
18. Stairs – how many?	2 sets of stairs. 16 x 2 steps.
19. Construction near venue?	No current construction near the venue. Very rural area, so unlikely to run into construction problems.
20. Insurance – which do we need to obtain?	Special occasions permit for the bar/liquor. Party alcohol liability insurance- recommended to get \$2 million

	coverage, cost is approx. \$165 from PAL. CHP is privately owned so applicants do not need a pictures license.
21. Voltage of the outlets?	Darlene did not know the exact number, but explained that Microsoft came for a trade show last year and had several computers & software set up and said they did not even use 1/8 of the available power!
22. Building code?	No cooking on site, no open flames. Barn made entirely of wood so easily flammable.
23. How many doors? What is the door size?	6 doors. 5 are standard size, 1 is a giant 2 door “garage” style opening barn doors. The large doors are able to have large vehicles drive through.
24. Smoking area?	Yes. Front entrance under the covered patio area. Ash trays are scattered and posted throughout.
25. Safety/ Medical staff?	All staff members at the Country Heritage Park are CPR and First Aid certified. They renew their training every year.
26. Accommodations?	2 hotels less than 5 minutes away. Best Western & Holiday Inn Express.
27. Transportation?	Located 2 minutes away from a major highway. Easily accessible for guests. The Holiday Inn Express provides a shuttle service exclusive for the Country Heritage Park for guests to travel safely from hotel to venue. Multiple taxi numbers are posted in the bar area next to a phone that is available for guests to use if needed.
28. Parking – capacity? Day and overnight rate?	Parking available for over 600 guests. Guests can leave their cars overnight, it is encouraged. CHP prohibits drinking and driving.
29. Enough lights from parking to venue?	Ample lighting to pathways and walkways to parking lot. Area is well lit and comfortable for guests.
30. Is there a special permit needed to allow music on site?	SOCAN fee will be applied. All events at the Country Heritage Park must pay a SOCAN fee. Fee depends on if there is dancing at the event or not.
31. Outdoor noise level?	Minimal noise, even with highway not far away.
32. Table & chairs included in venue? how many?	Included in rental price of Gambrel Barn 40- 6ft x 30 inch folding leg banquet tables 25- 60inch round tables 5- 8ft x 30 inch folding leg banquet tables 4- 3ft square tables 200 white plastic patio chairs (for use on patio/loft) 250 upholstered chairs (gold and black) 2- podiums, (lecterns) risers for the head table, microphone system with fixed speakers, pipe and drape, grapevine & mini lights around the loft railing and posts, fridge in the bar area, access to freezer in storage area Any additional items must be rented by the applicant.
33. # of outlets?	Multiple around the outside of the structure.
34. Food- can we serve? area	Food can be served at the barn, cannot be

for preparation?	prepared/made in house due to building restrictions. There is a “kitchen prep” area at the right side of the building for the caterer/ rental use.
35. How long is the rental for?	9am-1:30 am. Music & bar closed by 1am. Everyone out by 1:30am.
36. Can we come in early/later? What time?	Can arrange a per hour rate for extra hours at the venue.
37. Backstage/ dressing room?	No set area. Most get ready at the hotel and come over.
38. Is there an event the night before? Day after?	n/a
39. Security?	No security for weddings typically. Welcome to bring in outside security personnel if desired.
40. Who else is in house?	Does not apply to the building itself. Rental is exclusive, will not have more than one wedding on the Country Heritage Park site at once. They also do not allowed outside parties to come in for pictures.
41. How many levels does the venue have?	2 levels.
42. Are we allowed to build a skating rink outside the barn? If yes, is there a permit needed?	No, it is not possible to build a rink outside the Gambrel barn or on the CHP property.